

## Annual General Meeting June 2, 2009, Montreal, Quebec

### Present:

Barrie Public Library  
Bibliothèque de Montréal, Secteur des acquisitions  
Labory  
Bibliothèque et Archives nationales du Québec  
Bibliothèque et lettres Bibliothèque de Gatineau Édifice Pierre-Papin  
Brampton Public Library  
Burlington Public Library  
Calgary Public Library  
Cambridge Public Library  
Edmonton Public Library  
Fraser Valley Regional Library  
Greater Victoria Public Library  
Hamilton Public Library  
Library and Archives Canada – Bibliothèque et Archives Canada  
London Public Library  
Krimmer  
Markham Public Libraries  
Oakville Public Library  
Oshawa Public Library  
Ottawa Public Library  
Regina Public Library  
Richmond Hill Public Library  
Thunder Bay Public Library  
Toronto Public Library  
Vancouver Island Regional Library  
Vancouver Public Library  
Vaughan Public Library  
Windsor Public Library

Jefferson Gilbert, Executive Director

### Regrets:

Bibliothèque Ville de Laval  
Burnaby Public Library  
Coquitlam Public Library  
Halifax Regional Library  
Kitchener Public Library  
L'Institut Canadien de Québec, Le Réseau des bibliothèques de la Ville de Québec  
Mississauga Library System  
Richmond Public Library  
Saskatoon Public Library  
St. Catharines Public Library  
Surrey Public Library  
Winnipeg Public Library

Al Davis  
Louise Guillemette-

Hélène Roussel  
Carole Laguë  
Adele Kostiak  
Maureen Barry  
Gerry Meek  
Greg Hayton  
Linda Cook  
Maureen Woods  
Barry Holmes  
Ken Roberts  
Antonio Lechasseur  
Susanna Hubbard

Catherine Biss  
Lori Sims  
Ian Heckford  
Barbara H. Clubb  
Jeff Barber  
Jane Horrocks  
Gina La Force  
Jane Pyper  
Rosemary Bonanno  
Paul Whitney  
Margie Singleton  
Jean Foster

Jean-François Roulier  
M. Edel Toner-Rogala  
Rhian Piprell  
Judith Hare  
Sonia Lewis  
Jean Payeur  
Donald Mills  
Greg Buss  
Zenon Zuzak  
Lilita Stripnieks  
Beth Barlow  
Rick Walker

**Welcome and Networking.** The Chair called the meeting to order at 9:00 a.m.

## 1. Quorum established

## 2. Adoption of Agenda

### MOTION

Moved by Louise Guillemette-Labory

Seconded by Ian Heckford

THAT the agenda be adopted.

CARRIED

## 3.1 2008 Achievements for CULC/CBUC

### Stakeholder Relations

- Established a relationship with the Association of Canadian Book Wholesalers and had a representative present to the CULC/CBUC Membership
- Sponsored and participated in the Human Resource Summit in October 2008.
- Sponsored and participated in the IFLA Conference in August 2008.
- CULC/CBUC was invited, and attended, a one-on-one library leader meeting with Urban Theorist Richard Florida.
- ED opened dialogue with CLA, ULC, and CARL.

### Program and Service Delivery

- Two grants were received to support the Social Inclusion Audit Work.
- Counting Opinions was chosen after a lengthy process to assist CULC/CBUC with advancing their KPI work; a contract was negotiated; advance work for the 2008 collection was undertaken. 2000–2007 historical data was uploaded to the new tool.
- CULC KPIs for 2007 were collected, disseminated, and published.
- Member and non-member pricing models were created and implemented for the KPI Project.

### Organizational Resiliency

- CULC/CBUC was incorporated and bylaws were created to guide the organization.
- All core documents, including by-laws and member guide book, have been translated and are available in both official languages on the portal
- The Executive promoted, interviewed, and hired the organization's first Executive Director, Jefferson Gilbert
- A new budget process, recognizing the various CULC/CBUC programs and activities, was developed and used to create the 2009 budget.
- CULC/CBUC has begun consolidating the corporate records at the office of the Executive Director
- First-time that leadership position candidates were sought under the new structure using the Nominations Committee
- CULC/CBUC has its first Audit of its books for 2008 and was chosen for a GST audit for 2008 as well. Both were successful.
- A membership pitch was made to the Francophone libraries by the Interim ED and Chair and many chose to join for the first time.
- The membership met twice and the Executive met six times in 2008
- In 2008 a modest surplus was added to the existing surplus of CULC/CBUC. Modest surplus – trying to build a reserve so council is less dependent on members paying dues in January to pay bills. Striving for six month surplus for more stability.

MOTION

Moved by Jeff Barber

Seconded by Barbara Club

THAT the report by the Chair be approved.

CARRIED

### 3.2 Treasures Report

- Successful audit. For the year ending December 31, 2008 the corporation has an accumulated surplus of \$117,349.
- \$204,000 cash flow, still owe Counting Opinions
- “stakeholder relations” covers expenses such as IFLA and HR Summit

MOTION

Moved by Ian Heckford

Seconded by Margie Singleton

THAT the treasury report be approved.

CARRIED

### 4. Receipt of the 2009 Audit

MOTION

Moved by Ian Heckford

Seconded by Jane Pyper

THAT the receipt of the audit be approved.

CARRIED

### 5. Appointment of the 2009 Auditor

MOTION

Moved by Ian Heckford

Seconded by Catherine Biss

THAT the recommended auditor for 2009 by Harris & Chong LLP Chartered Accountants.

CARRIED

### 6. Report on Nominations

By-laws establish sequence of executive openings. The design is to ensure there is an overlap and the corporate memory does not disappear. In 2009 the Secretary and Treasurer positions are open. The Nomination Committee presented a slate for each position.

MOTION

Moved by Greg Hayton

Seconded by Adele Kostiak

THAT the nominations for Secretary be closed, and Lori Sims from Oakville PL be appointed.

CARRIED

MOTION

Moved by Greg Hayton

Seconded by Adele Kostiak

THAT the nominations for Treasurer be closed, and Ian Heckford from Oshawa PL be appointed for a second term.

CARRIED

### 7. Meeting Adjourned

MOTION

Moved by Adele Kostiak

Seconded by Jane Horrocks

THAT the meeting be Adjourned

CARRIED