



Director, Information Technology and Collection Management

- Cutting edge technology
- Dynamic collections
- State of the art circulation

Halifax Public Libraries has an outstanding career opportunity for an experienced and dynamic leader for the role of Director, Information Technology and Collection Management.

WHO WE ARE

There isn't a better time to be a part of the team at Halifax Public Libraries! We are on the verge of taking a giant step forward as construction has begun on our new iconic Central Library located in downtown Halifax. The future Library will blend the best of traditional library services with new and innovative spaces, making it a vital centre for learning and culture in the heart of the community.

An award winning library system, Halifax Public Libraries serve the over 403,000 residents of Halifax Regional Municipality through its network of 14 branch libraries, outreach services and a dynamic website that serves as a portal to the community.

The Director, Information Technology and Collection Management will play a pivotal role in how we shape the future of Library service and fulfill our Mission of *Connecting people, Enriching communities and Inspiring Discovery*.

THE OPPORTUNITY

Providing vision and leadership on modern collections, the latest technologies and a state of the art collection distribution solution, you will advance the Library's Vision and Mission to ensure we remain vibrant, inclusive and relevant by continuing to reflect and support changing community and customer service needs. Leading a dynamic team of professionals, you will develop service priorities and operational plans for Collection Management, Information Technology and Circulation Services. Reporting to the CEO and as a member of the Senior

Management Team, you will play a key role in system-wide planning and policy development to support the strategic direction of the Halifax Regional Library Board.

KEY RESULT AREAS

- Collections Management
- Information Technology
- Circulation Services
- Strategic Planning
- Fostering excellence in Customer Service
- Operational Effectiveness
- Operational Training Plans & Coordination
- Team Coaching and Development

THE SUCCESSFUL CANDIDATE

As the successful candidate you will possess a Masters Degree in Library and Information Science (ALA accredited institution) or equivalent related Master's degree with eight (8) years of management experience, three (3) of which are in a senior role. You will have exceptional communication skills, combined with strong leadership ability. You have planned and excelled at facilitating change in a team-based organization and have a strong understanding of emerging issues and trends. You see the "big picture" and have demonstrated success in your ability to translate vision and strategy to tangible results. You are a motivated individual who is seeking a scope of work which is varied and consultative to enable you to reach your full potential in an organization where you are valued and can truly make a difference.

Candidates with experience related to collection management, information technology and circulation services in a library setting are preferred.

COMPENSATION & BENEFITS

An attractive and competitive remuneration package will be offered including a salary commensurate with qualifications and experience, flex benefits, pension plan, generous vacation and leave provisions.

HALIFAX, NOVA SCOTIA

Located in the heart of Atlantic Canada, Halifax boasts all the amenities of a capital city while maintaining small city-life charm. Steeped with culture and heritage our communities are welcoming and rich with diversity. Known for its breath-taking beauty, maritime hospitality and affordable living, Halifax is the perfect setting to live, work and play.

HOW TO APPLY

Competition # HRL – 12 – 56

To explore this unique opportunity and advance your career, send your resume and cover letter to quoting competition # **HRL-12-56**:

Cathy Maddigan
Director, Human Resources
Halifax Public Libraries
60 Alderney Drive
Dartmouth, Nova Scotia B2Y 4P8

Fax: (902) 490-5850

E-mail: careers@halifaxpubliclibraries.ca

Website: www.halifaxpubliclibraries.ca

**Halifax Public Libraries hires on the basis of merit and is committed to employment equity.
Qualified applicants from designated groups are encouraged to apply.**

Note: All appointments will be conditional on an acceptable criminal records and vulnerable sector search. More information and the required forms will be provided at an interview and are available at all Halifax Public Libraries branches, including our e-branch www.halifaxpubliclibraries.ca

We thank you for your interest in employment with Halifax Public Libraries, however, only those candidates selected for an interview will be contacted.